

Mannsville Lilac Festival Vendor Application
Saturday, May 9th 2026
10am-3pm

Event Information

The Mannsville Lilac Festival is a one-day event in the middle of the Village to celebrate spring, our community and Mannsville's Historic Lilac Park. Over 75 vendors will be set-up along Lilac Park Drive featuring, woodworking, jewelry, crochet, knit, quilts, pottery, plants, flowers, baked goods and so much more. In addition to arts and craft vendors there will be Chicken BBQ and Hamburger and Hotdogs at the Fire Dept, homemade pie sale at the Historical Society, a food truck, ice cream truck, and other refreshments. This event is rain or shine, family-friendly, pet free, and has no admission.

Application Information

Each vendor must submit an application and 4 photos by March 18th. This year, the vendors will be chosen by jury. This is to limit the number of duplicate or too similar of vendors and increase the variety of products available. We would prefer if applications and photos are submitted electronically to our email at Mannsvillelilacfestival@gmail.com.

Photo Jury: A jury of experienced vendors from the Lilac Committee will review the applications and photos and select this year's participants. The Jury will meet at the end of March to select vendors. Vendors accepted will be notified by email April 1st.

Photo Submission: Three (3) photos of your work and One (1) photo of your booth. Photos should accurately depict your work and the products that will be displayed for sale. These should also be consistent with the category and description on your application. Poor quality photos may diminish your chance of acceptance. Printed photos will also be accepted.

Fees:

Application fee: A non-refundable \$10 check should be made out to Historical Society of Mannsville. Please make sure the business name/vendor name is on the memo of the check so we can match it with the application. Any applications received without the \$10 fee will not be reviewed.

Booth Fee: \$30 for a 10x15 space. This fee is only required **after** acceptance to the show and will be due by April 17th.

Booth Space: no electricity, no generators, bring your own tent, tent weights, tent sides (for rainy weather), tables, chairs and setup. Please display your tent marker (that you will receive at check-in) on the rear of your tent facing the sidewalk. Your booth must be set up from 10am-3pm. You should also display clear pricing and forms of payment that are accepted. Please do not pick up booths before 3pm. Any vendors who tear down early will not be invited to return to future events.

Liability: The Mannsville Lilac Festival, Village of Mannsville, Staff and Volunteers shall not be liable for loss of personal property, personal injury or other damages, claims or expenses. All vendors are required to have adequate liability and property insurance. Proof of insurance will be required with booth fee and due by April 17th.

New York State Sales Tax: All vendors are responsible for collecting NYS sales tax and should have their Certificate of Authority displayed at their booth.

Day-of Setup: This event is RAIN or SHINE. All spaces will be clearly marked. Lilac Park Drive will be closed for the day to allow our vendors to set up. Check-in starts at 7:45. The road does not get closed until 8am so residents can get out in the morning. Vendors will report to the Mannsville Church to check-in to get their booth space number and tent marker. Then vendors will drive across Route 11 to their designated space on Lilac Park Drive, unload their vehicles and then go park. There will be designated vendor parking at the church. You are welcome to park first and cart your stuff down the street as well. There will be several volunteers to help vendors unload vehicles and set up tents and tables. We need to keep the cars moving through the area as fast as possible to allow others to unload their vehicles. Please plan accordingly.

Tear down: Please wait until after 3pm before packing up your booth. Please completely tear down and pack up your booth before going to get your car. There will be several volunteers to help you load your vehicles. There will not be room for you to tear down and pack the car as you go.

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10am-3pm

Please join us for our third annual Mannsville Lilac Festival to celebrate spring, our community, and Mannsville's historic Lilac Park. There will be crafters, vendors, food and more. This event will take place along Lilac Park Drive in the Village of Mannsville.

Deadline and Fees:

March 18th: Application, 4 photos (3 of products and 1 of booth setup) and \$10 fee

End of March: Jury Committee Vendor Selection

April 1st: Accepted vendors notified by email

April 17th: \$30 booth fee and proof of insurance

Questions? Please call Paula at The Village of Mannsville: 315-465-5515

Name: _____

Business Name: _____

Phone Number: _____

Email: _____

Vendor Category:

Office Use Only:

Date Received: _____

Paid: _____

Spot # _____

<input type="radio"/> Woodworking	<input type="radio"/> Books	<input type="radio"/> Health/Wellness (soaps,lotions,etc)
<input type="radio"/> Jewelry	<input type="radio"/> Leather	<input type="radio"/> Ceramics/pottery
<input type="radio"/> Metal	<input type="radio"/> Glass	<input type="radio"/> Painting/drawing/graphic
<input type="radio"/> Yarn	<input type="radio"/> Foods	<input type="radio"/> Photography
<input type="radio"/> Fabric/Quilted	<input type="radio"/> Educational	<input type="radio"/> Other

Description: _____

Special notes (ex: bringing a trailer, need handicap location, other needs, etc.)

Registration Fee: \$10 *Nonrefundable

Application and fee due by: March 18th, 2026

Email application and photos to Mannsvillelilacfestival@gmail.com

Make checks out to: **Historical Society of Mannsville**

Checks can be dropped off to the Village office or mailed to:

Paula Easton/Mannsville Lilac Festival

P.O. Box 153

Mannsville NY 13661